



The Grove Primary School  
 The Grove  
 Oakfield Lane  
 Consett  
 County Durham  
 DH8 8AP



Head Teacher: Bernadette Ash

Dear Parents/Carers

**Pupil collection**

We strongly recommend that all pupils in school are collected at the designated areas by parents/carers, at the end of the school day, however, we appreciate some parents may want to give some opportunity for independence to older children.

In school, we will assume that all pupils will be collected from the allocated areas within the playground at the end of the school day. If you wish to have alternative arrangements in place, for **Y4, Y5 and Y6** pupils only, we ask that you complete the proforma. I understand that this may have already been completed, in the past, by some parents/carers but we would ask that this is completed again, by all, so that we have the most up to date information. This will hopefully reduce any confusion. We cannot allow Y4, Y5 and Y6 pupils to leave the school site unaccompanied unless we have this authorisation (this includes after school clubs). We would expect all our pupils travelling home independently to maintain excellent behaviour, otherwise we may have to withdraw the privilege.

**For this week (until Friday 23<sup>rd</sup> February) children who are being collected from after school clubs will follow the same collection procedures by entering through the main door.**

From next week:

**Children will need to be collected from the playground, by the picnic tables, if they are attending after school clubs from Monday 26<sup>th</sup> February 2018 onwards. Those children attending mini sports (Thursday) can be collected via the fire exit doors leading into the school hall.**

If you have any questions or concerns, please do not hesitate to contact the school office. If arrangements change we ask that you contact school immediately.

Thank you, as always, for your on-going support.  
 Kind regards

Bernadette

**Year 4, 5 and 6 Pupil Collection Arrangements**

I will allow my son/daughter to make their own way home at the end of the school day (including after school clubs). I understand that the child is not the responsibility of the school once they have been dismissed from the premises by their class teacher.

Name of child.....

Year Group.....

Signature of parent.....

