



The Grove Primary School

"The Grove School Cares"

Charging and Remission Policy

January 2024



<u>Revision changes</u>			
Name	Version	Status	Date
Bernadette Atkinson	Policy updated and shared with governors (Finance Committee)	Agreed	14/03/19
Dawn Raine	Policy ratified and shared with Finance Committee	Agreed	08/03/21
Bernadette Atkinson	Ratified and shared with Finance Committee	Agreed	15/07/22
Bernadette Atkinson	Policy updated and shared with Finance Committee		08/01/24

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Charging and Remission Policy

Purpose and background

The Grove Primary School wishes to make a broad programme of activities accessible to as many pupils as possible. This policy is intended to maintain a fair and coherent system of charges and remissions within the constraints of the school budget. The policy is written to comply with the relevant terms of the Education Act 1996, the Education (School Sessions and Charges and Remissions Policies) (Information) (England) Regulations 1999. It also states the school's policy for charging for information under the Freedom of Information Act 2000 (FOIA).

Introduction

All education during school hours is free. We do not charge for any activity undertaken as part of the National Curriculum, with the exception of some individual or small-group music tuition.

Voluntary contribution

When organising school trips or visits to enrich the curriculum and the educational experience of the children, the school invites parents to contribute to the cost. All contributions are voluntary. If we do not receive sufficient voluntary contributions, we may cancel a trip. If a trip goes ahead, it may include children whose parents have not paid any contribution. We do not treat these children differently from any others.

If a parent wishes their child to take part in a school trip or event, but is unwilling or unable to make a voluntary contribution, we do allow the child to participate fully in the trip or activity.

The following is a list of additional activities, organised by the school, which require voluntary contributions from parents. These activities are known as 'optional extras'. This list is not exhaustive:

- visits to museums;
- sporting activities which require transport expenses;
- outdoor adventure activities;
- visits to or by a theatre company;
- musical events

Residential visits

If the school organises a residential visit in school time, or mainly in school time, which is to provide education directly related to the National Curriculum, we do not make any charge for the education element. However, parents are obliged to at least pay for the residential expenses of such trips, and we also ask parents to contribute to the full cost of the travel and activity expenses as these are beyond the scope of our main school budget.

A savings scheme will operate to allow parents to spread the cost of such trips over a longer period of time.



Liability for personal property

The school does not accept liability for any items of personal property lost or damaged in school, although in exceptional circumstances a contribution to the replacement of a lost or damaged item may be made at the absolute discretion of the Headteacher.

Lost school equipment, books, etc.

Parents may be requested to replace school equipment, books, etc. which have been lost by their child.

Breakages and damages to school buildings, furniture or property

Wilful damage to school buildings or property by a pupil may be charged to parents by the school.

To be reviewed January 2025